



DRAFT
2007 ACA BOARD MEETING
February 3-4, 2007

FRIDAY, February 2 – SEIC Meeting (ACA Office)

9 AM - 5 PM SEIC meeting – Location: PS Business Parks conference Room – Building 4 - (Door code – 5279*) – ACA Office Complex, 7432 Alban Station Blvd., Springfield, VA 22150 - Sam Fowlkes, Chair; Robin Pope, Vice Chair

SATURDAY, February 3

Location: Washington Suites Hotel, 100 S. Reynolds St., Alexandria, VA 22304
Phone: 1-877-736-2500. 1-703-370-9600 for shuttle pick up/ Van Dorn Metro Station

Landmark Meeting Room – First Floor

9:00 – 10:30 - President Kirk Havens Presiding

1. Roll call, other introductions, President's Welcome
 - Conflict of Interest statements
2. Secretary's report; Patti Carothers
3. Treasurer's report; Joe Pulliam
 - Audit update
4. PPA Chair report; Mike Prom/ Matt Menashes
5. USCG Boating Safety: John Malatak
6. President's Comments
 - Election of Officers – President and Secretary
 - Co-opt announcements

10:45 – 11:00 Break

11:00 – 12:00 Executive Director's report; Pamela Dillon

- Board Orientation
- Updates: Program/Financial/ Database/ PPI

12:00 – 1:00 Working Lunch (provided)

1:00 – 1:45 Safety Education and Instruction

- Update on Curricula Changes

2:00 – 3:00 Committee meetings/ session 1 (*meeting rooms to be announced*)

- Finance Committee (part 1)
- Division Committee (possible conference call)
- Stewardship and Public Policy

3:00 – 3:15 Refreshment Break (Landmark Room)

3:15 – 4:15 Committee meetings/session 2 (*meeting rooms to be announced*)

- Finance Committee (part 2)
- Recreation Council
- Membership and Marketing

4:30 – 5:30 Executive Session (Voting BOD members only)

BREAK

6:30 Dinner (provided, optional) – We are planning a spaghetti feast and wine tasting in a suite at the hotel. Please bring a bottle of wine from your home state to share. ACA staff will cook the spaghetti feast and fixings..

SUNDAY, February 4

9:00 Plenary session – Washington Suites Meeting Room

- PPI report; action items - P. Dillon (30 Minutes)
- Committee Reports and Action Items - goal; 5 min each
 - Division Committee; J. Virgin
 - Finance; J. Pulliam
 - National Properties Committee/ Sugar Island; TBD
 - Safety, Education, Instruction Council; S. Fowlkes
 - Athletic Competition Council; K. Havens
 - Stewardship and Public Policy; TBD
 - Recreation; Elaine Mravetz
 - Communications, Marketing & Membership; C. Mitchell
 - Councilor's Roundtable; D. Mason
 - Risk Management; L. White
 - Bylaws Workgroup; Jeff Dionne-Dickson
 - Exec Committee; Kirk Havens
 - Consent Agenda
- New Business
- Plus/Delta.

1:00pm Adjourn